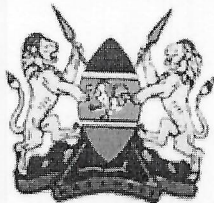
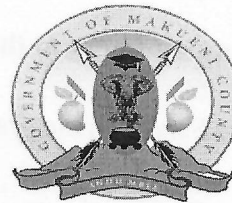


OREPUBLIC OF KENYA



GOVERNMENT OF MAKUENI COUNTY



MAKUENI COUNTY PUBLIC SERVICE BOARD
P.O BOX 49 – 90300 MAKUENI Tel: 020 2026751
Email: cpsb@makueni.go.ke
web: www.makuenipsb.go.ke

VACANCY

INTERNAL ADVERTISEMENT (ADDENDUM)

Makueni County Public Service Board wishes to recruit competent and qualified serving public officers in the Government of Makueni County to fill the following vacant positions:

- 1. VACANCIES IN THE GRADE OF SENIOR REGISTERED NURSE JOB GROUP 'L' (25 POSTS)**
 - (i) **DIPLOMA HOLDERS – 24 POSTS**
 - (ii) **ANAESTHETIST - 1 POST**

Duties and Responsibilities

1. Implementing application of the nursing process at the health service delivery point;
2. Coordinating the provision of appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood Illnesses (IMAI), immunization, reproductive health;
3. Designing health education and counselling interventions for patients/clients and community on identified health needs;
4. Managing a service delivery department; monitoring and evaluating health care at the health service delivery department; preparing • training plans/programmes for nurses at the service delivery department;
5. Facilitating the referral of patients and clients appropriately;
6. Facilitating patients' admission and initiate discharge plans;
7. Keeping up-to-date records of nursing staff;
8. Facilitating availability of resources for keeping clinical environment tidy and safe;
9. Ensuring effective utilization and safety of assigned medical supplies and equipment;
10. Coordinating school health programmes, occupational health activities and home-based care services;
11. Conducting clinical teaching and assessment of nursing staff and students;
12. Conducting desk reviews on health reports and implementing recommendations related to nursing;



13. Analyzing data for research and compiling reports.

For appointment to this grade, an officer must have:

1. Served in the grade of Registered. Nurse I JG 'K' for a minimum period of three (3) years;
2. Diploma in any of the following. Disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing; - Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution; Registration Certificate issued by the Nursing Council of Kenya;
3. Higher diploma in anaesthesia from a recognized institution.
4. Valid practicing license from the Nursing Council of Kenya;
5. Certificate in computer application skills from a recognized institution.
6. shown merit and ability as reflected in work performance and results.

2. VACANCIES IN THE GRADE OF REGISTERED NURSE I JOB GROUP 'K' (217 POSTS)

- (i) **DIPLOMA HOLDERS – 210 POSTS**
- (ii) **ANAESTHETISTS – 7 POSTS**

Duties and Responsibilities

1. Assessing, planning, implementing nursing interventions and evaluating patient's outcomes;
2. Diagnosing common health conditions;
3. Providing appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses (IMAI), immunization and reproductive health;
4. Providing health education and counselling to patients/clients and community on identified health needs;
5. Referring patients and clients appropriately;
6. Facilitating patients' admission and initiating discharge plans;
7. Maintaining records on patients/clients health condition and care;
8. Ensuring a tidy and safe clinical environment;
9. Collecting and collating data for research;
10. Evaluating healthcare outcomes on patients/clients and preparing individualized reports;
11. Conducting assessment of school's health needs;
12. Planning, implementing interventions and preparing periodic reports;
13. Identifying occupational health needs and making appropriate recommendations



Requirements for appointment

For appointment to this grade, an officer must have:

1. Served in the grade of Registered Nurse II JG 'J' for a minimum period of three (3) years;
2. Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
3. Higher diploma in Anaesthesia from a recognized institution (*for the Anaesthetist*);
4. Registration Certificate issued by the Nursing Council of Kenya;
5. Valid practicing license from the Nursing Council of Kenya;
6. Certificate in computer application skills from a recognized institution; and
7. Shown merit and ability as reflected in work performance and results.

3. VACANCIES IN THE GRADE OF REGISTERED CLINICAL OFFICER I JOB GROUP 'K' (52 POSTS)

(i) DIPLOMA HOLDERS - 46 POSTS

(ii) ANAESTHETISTS - 6 POSTS

Duties and Responsibilities

1. Taking history, examining, diagnosing and treating patients' common ailments at an outpatient or inpatient health facility;
2. Guiding and counseling patients, clients and staff on health issues;
3. Referring patients and clients to appropriate health facilities;
4. Assessing, preparing and presenting medico-legal reports;
5. Organizing health management teams and convening health management committee meetings;
6. Implementing community health care activities in liaison with other health workers;
7. Sensitizing patients and clients on preventive and promotive health;
8. Providing clinical outreach and school health services;
9. Carrying out minor surgical procedures as per training and skill;
10. Collecting data and compiling clinical data.

Requirements for appointment

1. Served in the grade of Registered Clinical Officer II JG 'J' for a minimum Period of three (3) years;
2. Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
3. Higher Diploma in Clinical Medicine and Surgery in Anaesthesia from a recognized institution (*for the Anaesthetist*);



4. Certificate of Registration from the Clinical Officers' Council;
5. Certificate in Computer Application Skills from a recognized Institution; and
6. Shown merit and ability as reflected in work performance and results

**4. VACANCIES IN THE GRADE OF SENIOR REGISTERED CLINICAL OFFICER
JOB GROUP 'L' (17 POSTS)**

(i) DIPLOMA HOLDERS– 12 POSTS

(ii) ANAESTHETISTS – 5 POSTS

Duties and Responsibilities

Duties and responsibilities at this level will include:

1. Implementing Community Health Care activities in liaison with other health workers;
2. History taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility;
3. Sensitizing patients and clients on preventive and promotive health;
4. Providing clinical outreach and school health services;
5. Coaching and mentoring students on attachment;
6. Carrying out surgical procedures as per training and skill;
7. Guiding and counseling patients, clients and staff on health issues;
8. Assessing, preparing and presenting medico-legal reports;
9. Organizing health management teams and convening health management committee meetings; Conducting ward rounds, reviewing and making appropriate referrals;
10. Carrying out surgical procedures as per training and skill; offering specialized clinical services including Ear, Nose and Throat/Audiology, Orthopedics and Trauma, Child Health and Pediatrics, Reproductive Health, Ophthalmology, Anesthesia, Lungs and Skin, Dermatology and Venereology; and collecting and compiling clinical data.

For appointment to this grade, an officer must have:

1. Served in the grade of Registered Clinical Officer I JG 'K' for a minimum period of three (3) years;
2. Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
3. Higher Diploma in Clinical Medicine and Surgery in Anaesthesia from a recognized institution (*for the Anaesthetist*);
4. Certificate of Registration from the Clinical Officers' Council;
5. Certificate in Computer Application Skills from a recognized institution; and
6. Shown merit and ability as reflected in work performance and results



TO HOW APPLY

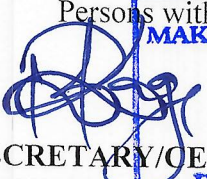
Written applications enclosing current Curriculum Vitae, Copies of academic and professional certificates, letter(s) of 1st appointment, last promotion, admission to permanent and pensionable establishment etc and National Identification Card should be submitted in a sealed envelope and addressed to;

**The Secretary/CEO
Makueni County Public Service Board
P.O. Box 49 - 90300
MAKUENI.**

Or delivered by hand at the reception desk at Makueni County Public Service Board Offices located past Makueni Girls, Opposite Wote Technical Training Institute to be received on or before **5:00 p.m. on Wednesday, 11th October, 2023.**

NOTE:

- (i) The Job Application Form (revised 2022) can be downloaded from the County Public Service Board website; www.makuenipsb.go.ke
- (ii) Only Shortlisted candidates will be contacted
- (iii) Shortlisted candidates will be required to produce the following documents during the interview:
 - a. Original Identity Card/Passport;
 - b. Letter of 1st Appointment;
 - c. Letter of Admission into the Permanent and Pensionable Establishment;
 - d. Letter of promotion to the current job group;
 - e. Original academic certificates;
 - f. Original Professional certificates.
 - g. Registration/membership certificate (where necessary)
 - h. Valid practice licence (where necessary)
- (iv) The Makueni County Government is an equal Opportunity Employer; Youth, Women, Persons with Disabilities and other disadvantaged persons are encouraged to apply.


SECRETARY/CEO
MAKUENI COUNTY PUBLIC SERVICE BOARD
28 SEP 2023
P.O. Box 49 - 90300
MAKUENI

