**MAKUENI COUNTY PUBLIC SERVICE BOARD****P.O BOX 49 – 90300 MAKUENI Tel: 020 2026751****Email: cpsb@makueni.go.ke****web: www.makuenipsb.go.ke****VACANCIES****LANDS, URBAN PLANNING AND DEVELOPMENT, ENVIRONMENT
AND CLIMATE CHANGE (WOTE MUNICIPALITY)**

Makueni County Public Service Board is a body corporate established under Section 57 of the County Governments Act 2012 whose mandate includes appointing persons to hold or act in the offices of County Public Service.

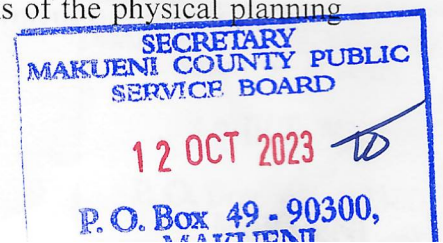
In order to strengthen the capacity of the Public Service, the Board wishes to recruit competent and qualified persons to fill the following positions as per Section 59 of the County Governments' Act 2012.

1. Principal Physical Planner (1 Position)**Terms of Service: Permanent and pensionable****Salary: Job Group "N"**

Salary Scale: Ksh. 56,370 x 2,750 – 59,120 x 2,920 – 62,040 x 3,080 – 65,120 x 3,440 – 68,560 x 3,590 – 72,150 x 3,790 – 75,940 x 3,800 – 79,740 x 3,810 – 83,550 x 3,810 – 87,360p.m

Duties and Responsibilities

1. Initiating, preparing and monitoring the implementation of County and local physical and Land Use development plans;
2. Providing advice on development applications and development control matters;
3. Implementing and providing feedback on physical and land use planning guidelines and standards;
4. Managing physical and land use planning data;
5. Preparing action plans for specific projects such as residential housing schemes, shopping centres, industrial estates and recreational facilities;
6. Undertaking thematic regional studies on matters relating to physical and land use planning;
7. Preparing annual state of physical planning reports on county and local physical development plans;
8. Set agenda and convene physical planning liaison committee meetings;
9. Keeping record of deliberations and communicate decisions of the physical planning liaison committees; and



10. Management of physical and land use planning data.

Requirements for Appointment

For appointment to this grade, an officer must: –

1. Be a Kenyan citizen;
2. Have a bachelor's degree in any of the following disciplines: Urban and Regional Planning, Urban Planning or Town Planning from a recognized institution.
3. Be a corporate member of Kenya Institute of Planners or Architectural Association of Kenya (Town Planning Chapter);
4. Be registered by the Physical Planners Registration Board.
5. Have a certificate in computer applications from a recognized institution;
6. Certificate in senior management course lasting not less than four weeks from a recognised institution will be an added advantage; and
7. Have a minimum of 9 years' experience in Physical Planning.

HOW TO APPLY

Written applications enclosing current Curriculum Vitae, copies of academic and professional certificates, birth certificate and ID card clearly indicating the position applied for on the **ENVELOPE** should be submitted in a sealed envelope and addressed to:

The Secretary/CEO
Makueni County Public Service Board
P.O. Box 49 - 90300
MAKUENI

Or delivered by hand at the reception desk at Makueni County Public Service Board Offices located past Makueni Girls, Opposite Wote Technical Training Institute to be received on or before **Thursday, 26th October, 2023.**

NOTE:

- (i) The Job Application Form (revised 2022) can be downloaded from the County Public Service Board website; www.makuenipsb.go.ke
- (ii) Shortlisted candidates will be required to obtain clearance from the following Institutions and the clearance certificates **must** be produced during the interviews;
 - The Criminal Investigation Department (CID).
 - Credit Reference Bureau (CRB)
 - The Higher Education Loans Board (HELB).
 - The Kenya Revenue Authority (KRA).
 - The Ethics and Anti-Corruption Commission (EACC)
- (iii) Only shortlisted candidates will be contacted.
- (iv) Canvassing in any form will lead to automatic disqualification.
- (v) Shortlisted candidates will be required to produce their original National Identity card, birth certificate, academic and professional certificates and testimonials at the interview.
- (vi) The Makueni County Government is an equal opportunity employer; **Youth, Women, Persons with Disabilities and other disadvantaged persons** are encouraged to apply.
- (vii) Affirmative action as stipulated in the constitution shall be applied.
- (viii) **The Board does not charge a fee at any stage of the recruitment process. Payment of any form of fee will lead to automatic disqualification.**





Secretary/CEO

MAKUENI COUNTY PUBLIC SERVICE BOARD

SECRETARY
MAKUENI COUNTY PUBLIC
SERVICE BOARD

12 OCT 2023

P.O. Box 49 - 90300
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