



MAKUENI COUNTY PUBLIC SERVICE BOARD

P.O BOX 49 – 90300 MAKUENI Tel: 020 2026751

Email: cpsb@makueni.go.ke

Web: www.makuenipsb.go.ke

JOB VACANCY

Makueni County Public Service Board is a body corporate established under Section 57 of the County Governments Act 2012 whose mandate includes appointing persons to hold or act in the offices of County Public Service.

In order to strengthen the capacity of the Public Service, the Board wishes to recruit competent and qualified persons to fill the following positions as per Section 59 of the County Governments' Act 2012.

**DEPARTMENT OF LANDS, URBAN PLANNING AND DEVELOPMENT,
ENVIRONMENT AND CLIMATE CHANGE (EMALI-SULTAN HAMUD
MUNICIPALITY).**

1. PRINCIPAL PHYSICAL PLANNER (1 POST)

Salary: Job Group "N"

Salary Scale: KShs. 58,360 x 2,750 – 61,110 x 2,920 – 64,030 x 3,080 – 67,110 x 3,540 – 70,650 x 3,690 – 74,340 x 3,890 – 78,230 x 3,900 – 82,130 x 4,010 – 86,140 x 4,060 – 90,200 p.m.

Terms of Service: Permanent and Pensionable

Duties and Responsibilities

- Initiating, preparing and monitoring the implementation of County and local physical and Land Use development plans;
- Providing advice on development applications and development control matters;
- Implementing and providing feedback on physical and land use planning guidelines and standards;
- Managing physical and land use planning data;
- Preparing action plans for specific projects such as residential housing schemes, shopping centres, industrial estates and recreational facilities;
- Undertaking thematic regional studies on matters relating to physical and land use planning;



- Preparing annual state of physical planning reports on county and local physical development plans;
- Set agenda and convene physical planning liaison committee meetings;
- Keeping record of deliberations and communicate decisions of the physical planning liaison committees; and
- Management of physical and land use planning data.

Requirements for Appointment

- For appointment to this grade, an officer must: –
- Have a bachelor's degree in any of the following disciplines: Urban and Regional Planning, Urban Planning or Town Planning from a recognized institution;
- Be a corporate member of Kenya Institute of Planners or Architectural Association of Kenya (Town Planning Chapter);
- Be registered by the Physical Planners Registration Board;
- Have a certificate in computer applications from a recognized institution; and
- Have a minimum of 9 years' experience in Physical Planning

HOW TO APPLY

Written applications enclosing current Curriculum Vitae, copies of academic and professional certificates and ID card should be submitted in a sealed envelope and addressed to:

**The Secretary/CEO
Makueni County Public Service Board
P.O Box 49-90300
MAKUENI**

OR

Delivered by hand at the reception of Makueni County Public Service Board offices located past Makueni Girls and Opposite Wote Technical Training Institute.

All the applications should reach the Secretary/CEO, Makueni County Public Service Board on or before 5.00p.m on **Tuesday, 2nd November, 2023.**

NOTE:

- i. The Job Application Form can be downloaded from the County Public Service Board's website; www.makuenipsb.go.ke



- ii. Candidates should attach relevant academic and professional certificates, National Identity Card, practice licence and professional registration certificate (where necessary).
- iii. Only the shortlisted candidates will be contacted.
- iv. Canvassing in any form will lead to automatic disqualification.
- v. Shortlisted candidates will be required to produce their original National Identity cards/valid passport, certificates and testimonials at the interview.
- vi. The Government of Makueni County is an equal employer; **Youth, Women, Persons with Disabilities and other disadvantaged persons** are encouraged to apply.
- vii. Affirmative action as stipulated in the constitution shall be applied.
- viii. The salary and benefits attached to this post are as advised by the Salaries and Remuneration Commission.
- ix. The Board does not charge a fee at any stage of the recruitment process. Payment of any form of fee will lead to automatic disqualification.



SECRETARY/CEO MAKUENI
MAKUENI COUNTY PUBLIC SERVICE BOARD