

REPUBLIC OF KENYA



GOVERNMENT OF MAKUENI COUNTY



MAKUENI COUNTY PUBLIC SERVICE BOARD

P.O BOX 49 – 90300 MAKUENI Tel: 020 2026751

Email: cpsb@makueni.go.ke

web: www.makuenipsb.go.ke

CALL FOR INTERNS (COHORT VIII-B) IN THE COUNTY GOVERNMENT OF MAKUENI FOR FY 2025/26

Makueni County Public Service Board is a corporate body established under Section 57 of the County Governments' Act 2012 whose mandate includes appointing persons to hold or act in the offices of County Public Service.

The Board wishes to engage **Fifty-five (55)** recently graduated students (2023 & 2024) from Makueni County as interns across the County Public Service.

HOW TO APPLY

Interested and qualified persons are requested to make their applications online through the IVA platform: <https://www.ivas.makueni.go.ke> or access the application portal by clicking on the "Application for Internship" link on the County Public Service Board website(www.makuenipsb.go.ke). The applications shall be received up to close of business Tuesday, 7th October, 2025.

Below is a list of application requirements

1. Application Letter (clearly indicating the preferred position)
2. Curriculum Vitae
3. Diploma/Degree certificate or a Letter of completion from University/College signed by the Registrar (for those yet to graduate)
4. Copies of academic certificates and transcripts
5. KRA PIN
6. Copy of national ID
7. Copy of certificate of good conduct will be required for the successful candidates

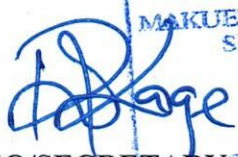
Note:

1. *Canvassing in any form will lead to automatic disqualification.*
2. *The Board does not charge a fee at any stage of the recruitment process. Payment of any form of fee will lead to automatic disqualification.*
3. *PWD are encouraged to apply.*



DISTRIBUTION PER THE COUNTY DEPARTMENTS

No.	DEPARTMENT/INSTITUTION	DIRECTORATE/UNIT	NO	PROFESSIONAL QUALIFICATIONS
1.	Office of the Governor	Governors Press	2	Bachelor’s Degree in communication / Journalism from a recognized University.
2.	Makueni County Public Service Board	Front Office	1	Diploma in Secretarial Studies or Office administration
3.	Lands, Urban Planning & Development, Environment &Climate Change.	Lands, Urban Planning & Development	3	Bachelor’s Degree in Project Planning & Management
			1	Bachelor’s Degree in Urban Design/ Landscape Architecture.
			2	Bachelor’s Degree in Finance/ Accounting or any other business - related course.
4.	Agriculture, Livestock, Fisheries and Cooperative Development	Livestock & Fisheries Development – Fisheries	1	Diploma in Aquaculture and Fisheries
5.	Health Services	Office Administrators Assistant	1	Diploma in Secretarial Studies or Office administration
6.	ICT, Education & Internship	Administration	1	Diploma in Secretarial Studies or Office administration
		ICT	1	Bsc. Information Technology/Computer Science
7.	Trade, Marketing, Industry, Culture & Tourism	Trade and Industry	1	Bachelor’s Degree in Mechanical Engineering, Physics, Electrical or Electronics OR Bachelor’s Degree in Business Communication Information Technology (BCIT) OR Bachelor’s Degree in Law (LLB)
8.	Gender, Children, Youth, Sports & Social Services	Administration	1	Diploma in Secretarial Studies/Front Office/Records Management
9.	Finance, Planning, Budget and Revenue	Revenue Services	38	Bachelor’s Degree in Finance/ Accounting or any other business-related course.
10	Water, Irrigation & Sanitation	Water Services	1	Bachelor’s Degree in Civil/Water Engineering.
		Water Services	1	Diploma in Civil/Water Engineering.
TOTAL NUMBER OF INTERNS REQUIRED			55	


SECRETARY
MAKUENI COUNTY PUBLIC SERVICE BOARD
19 SEP 2025
CEO/SECRETARY
P.O. Box 49 - 90300,
MAKUENI
MAKUENI COUNTY PUBLIC SERVICE BOARD