



MAKUENI COUNTY PUBLIC SERVICE BOARD
P.O BOX 49 – 90300 MAKUENI Tel: 020 2026751
Email: cpsb@makueni.go.ke
Web: www.makuenipsb.go.ke

INTERNAL VACANCY ADVERTISEMENT

Makueni County Public Service Board wishes to recruit competent and qualified serving public officers in the Government of Makueni County to fill the following vacant positions.

DEPARTMENT OF GENDER, CHILDREN, YOUTH, SPORTS AND SOCIAL SERVICES

1. CHIEF YOUTH DEVELOPMENT OFFICER, JOB GROUP “M” (4 POSTS)

Duties and Responsibilities

An officer at this level will be deployed in a Sub County Youth Development office. Duties and responsibilities will involve:

- (i) Coordinating implementation of youth programmes and projects within the district,
- (ii) Sensitizing youth on health, employment and participation, enterprise development, gender mainstreaming, drug abuse, crime, special needs, recreation, leisure and community services,
- (iii) liaising with stakeholders to undertake surveys and disseminate information on youth development issues concerning youth employment and participation, health, crime, drugs, entrepreneurship, Internship, Volunteerism, environmental conservation, leisure, creation and community service,
- (iv) Participating in the establishment of youth empowerment centers and
- (v) Coordinating and monitoring the preparation of annual work plans and reports on youth activities in the Sub County

Requirements for Appointment

For appointment to this grade, an officer must have:

- i. Served in the grade of Senior Youth Development Officer Job Group “L” for a minimum period of three (3) years
- ii. Bachelor’s degree in Social Sciences from a recognized Institution
- iii. Certificate in Computer applications from a recognized Institution
- iv. Shown merit and ability as reflected in work performance and results.





HOW TO APPLY

Interested and qualified persons are requested to make their applications ONLINE through the Boards website: www.makuenipsb.go.ke or jobs portal: <http://kazi.makuenipsb.go.ke/jobs/>

Please Note:

- i) Applicants should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application. Details of academic and professional certificates not obtained by closure of the advert should not be included.
- ii) Only shortlisted and successful applicants will be contacted.
- iii) Shortlisted candidates will be required to produce the following documents during the interview:
 - a. Original Identity Card/passport;
 - b. Letter of 1st Appointment;
 - c. Confirmation letter to the Permanent and Pensionable Establishment;
 - d. Letter of promotion to the current job group (if applicable);
 - e. Original academic certificates;
 - f. Original Professional certificates.
 - g. Registration certificate (where necessary)
- iv) Shortlisted candidates shall be required to produce originals of their National Identity Card, academic and professional certificates and transcripts during interviews.
- v) Canvassing in any form will lead to automatic disqualification.
- vi) It is a criminal offence to present fake certificates/documents.
- vii) The Makueni County Government is an equal Opportunity Employer; Youth, Women, Persons with Disabilities and other disadvantaged persons are encouraged to apply.
- viii) The Board does not charge a fee at any stage of the recruitment process.
- ix) Applications should reach the Board on or before **Monday, 27th October, 2025.**


CS. Redempta Kavindu
Secretary/CEO

MAKUENI COUNTY PUBLIC SERVICE BOARD