



MAKUENI COUNTY PUBLIC SERVICE BOARD
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INTERNAL VACANCIES ADVERTISEMENT

Makueni County Public Service Board wishes to recruit competent and qualified persons to fill the following vacant positions as per Article 176 of the Constitution of Kenya 2010 and Section 59 of the County Governments' Act 2012.

DEPARTMENT OF HEALTH SERVICES

1. SENIOR ASSISTANT DIRECTOR OF MEDICAL SERVICES/MEDICAL SPECIALIST I; JOB GROUP 'Q' – 1 POST

Duties and Responsibilities

Duties and responsibilities at this level will entail:

- i. Undertaking general diagnosis, care, treatment and rehabilitation of patients;
- ii. Carrying out specialized clinical care,
- iii. Providing psycho-social interventions;
- iv. Providing clinical services to patients;
- v. Training, consulting and performing surgeries in various health facilities;
- vi. Carrying out forensic and medico-legal services;
- vii. Coordinating disease surveillance, prevention and control;
- viii. Coordinating health education and promotion;
- ix. Implementing health projects and programs;
- x. Maintaining up to date health information systems;
- xi. Monitoring provision of health treatment and care;
- xii. Undertaking health research and analyzing medial reports.

Requirements for Appointments

- i. Served as an Assistant Director of Medical Services/Medical Specialist II for a minimum period of three (3) years;
- ii. Masters degree in any of the following fields: Medicine, Anesthesia, Cardiothoracic Surgery; Dermatology, Ear, Nose and Throat, Otorhinolaryngology, Family Medicine, General Surgery, Geriatrics, Internal Medicine, Microbiology, Neurosurgery, Obstetrics and Gynaecology, Occupational Medicine, Ophthalmology, Orthopedic Surgery,



- Pediatrics and Child Health, Palliative Medicine, Pathology, Plastic and Reconstructive Surgery, Psychiatry, Public Health, Radiology, Health Systems Management, Health Economics, Health Informatics, Epidemiology, Global Health Policy, Public Health Microbiology and Emerging Infectious Diseases, Biostatistics or equivalent qualification from an institution recognized by the Kenya Medical Practitioners and Dentists Council;
- iii. Registration certificate by the Kenya Medical Practitioners and Dentists Council;
- iv. Valid practicing license from Kenya Medical Practitioners and Dentists Council;
- v. Certificate in Strategic Leadership Development Programme Course lasting not less than six (6) weeks from a recognized institution; and
- vi. Demonstrated professional competence and managerial capability as reflected in work performance and results. (*Attach evaluated Staff Performance Appraisal (SPA)*)

2. CHIEF NURSING OFFICER; JOB GROUP 'M' - 1 POST

Duties and Responsibilities

- i. Providing holistic care by carrying out risk identification and assessment of an individual throughout the lifespan;
- ii. Performing a comprehensive physical examination within various settings;
- iii. Assessing, formulating, planning and implementing evidence-based 20 nursing care for client/patient;
- iv. Ensuring a safe nursing care environment for client/patient;
- v. Conducting patient audits to improve client/patient care;
- vi. Collaborating and maintaining effective working relationships among interdisciplinary teams to support client/patient and their families;
- vii. Conducting a community health risk assessment and providing outcome based interventions;
- viii. Conducting nursing teaching and assessment of nursing staff and students;
- ix. Referring patients and clients appropriately;
- x. Facilitating patients' admission and initiating discharge plans;
- xi. Maintaining nursing records on patients/clients personal and health condition/care;
- xii. Conducting assessment of school health needs, and implementing;
- xiii. Conducting community diagnosis and providing feedback;
- xiv. Conducting desk reviews, collecting and collating data;
- xv. Implementing recommendations of findings for improvement of nursing care;
- xvi. Conducting ward rounds and reviewing patients' conditions; and
- xvii. Coaching and mentoring nursing staff.

For appointment to this grade, an officer must have: -

- i. Served in the grade of Senior Nursing Officer for a minimum period of three (3) years;
- ii. Bachelor's Degree in either Nursing or Midwifery from a recognized institution;
- iii. Registration Certificate issued by the Nursing Council of Kenya;
- iv. Valid Practicing License from the Nursing Council of Kenya;
- v. Certificate in computer application skills from a recognized institution; and



- vi. Shown merit and ability as reflected in work performance (*Attach evaluated Staff Performance Appraisal (SPA)*).

3. SENIOR ORTHOPAEDIC TRAUMA TECHNOLOGIST; JOB GROUP 'L' - 2 POSTS

Duties and Responsibilities

- i. Interpreting radiological images of orthopaedic and trauma cases;
- ii. Manipulating and reducing fractures and dislocation;
- iii. Fixing and removing casts, bandages and tractions to and from patients;
- iv. Counseling patients/clients on issues regarding orthopaedic trauma;
- v. Correcting congenital Talipes Equino-varus (C.T.E.V.);
- vi. Documenting orthopaedic and trauma cases;
- vii. Assessing and referring patients with musculo-skeletal conditions;
- viii. Participating in the management of minor orthopaedic and trauma cases in emergencies and accidents;
- ix. Carrying out minor orthopaedic operative techniques involving insertion and removal of Steinman's pins and skull calipers;
- x. Removing external fixators;
- xi. Carrying out research on orthopaedic and trauma techniques and trends.

Further duties and responsibilities will entail;

- i. Carrying out community outreach to identify orthopaedic and trauma deformities in liaison with other health workers and stakeholders;
- ii. Sensitizing and creating awareness on orthopaedic trauma conditions to the communities;
- iii. Providing orthopaedic and trauma assistance during orthopaedic surgical operations;
- iv. Cleaning and treating simple wounds resulting from orthopaedic trauma;
- v. Preparing orthopaedic and trauma case summaries; and
- vi. Making follow-ups of orthopaedic and trauma cases in the wards and out-patient clinics.

Requirements for Appointment;

- i. Served in the grade of Senior Orthopaedic Trauma Technologist I for a minimum period of three (3) years;
- ii. Diploma in Orthopaedic Plaster Technology from a recognized institution;
- iii. Certificate in Computer Application skills from a recognized institution; and
- iv. Shown merit and ability as reflected in work performance and results (*Attach evaluated Staff Performance Appraisal (SPA)*).



4. REGISTERED NURSE I; JOB GROUP 'K' - 1 POST

Duties and responsibilities

- i. Assessing, planning, implementing nursing interventions and evaluating patient's outcomes;
- ii. Diagnosing common health conditions;
- iii. Providing appropriate healthcare service including integrated Management of Child Illnesses (IMCI), Integrated Management of Adolescents and Adulthood Illnesses (IMAI), Immunization and Reproductive Health;
- iv. Providing health education and counseling to patients/clients and community on identified health needs;
- v. Referring patients and clients appropriately;
- vi. Facilitating patients' admission and initiating discharge plans;
- vii. Maintaining records on patients/clients' health conditions and care;
- viii. Ensuring a tidy and safe clinical environment;
- ix. Collecting and collating data for research;
- x. Evaluating health care outcomes on patients/clients and preparing individualized reports;
- xi. Conducting assessment of schools' health needs;
- xii. Planning, implementing interventions and preparing periodic reports; and
- xiii. Identifying occupational health needs and making appropriate recommendations.

For appointment to this grade an officer must have;

- i. Served in the grade of Registered Nurse II for a minimum period of three (3) years;
- ii. Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- iii. Registration Certificate issued by the Nursing Council of Kenya;
- iv. Valid practicing license from the Nursing Council of Kenya;
- v. Certificate in computer application skills from a recognized institution; and
- vi. Shown merit and ability as reflected in work performance and results (*Attach evaluated Staff Performance Appraisal (SPA)*).



HOW TO APPLY

Interested and qualified persons are requested to make their applications ONLINE through the Boards website: www.makuenipsb.go.ke or jobs portal: <http://kazi.makuenipsb.go.ke/jobs/>

Please Note:

- i. Applicants should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application. Details of academic and professional certificates not obtained by closure of the advert should not be included;
- ii. Only shortlisted and successful applicants will be contacted;
- iii. Shortlisted candidates shall be required to produce the following documents during the interview:
 - a. Original National Identity Card/passport;
 - b. Letter of 1st appointment;
 - c. Confirmation letter to Permanent and Pensionable Establishment;
 - d. Letter of promotion to the current job group (if applicable);
 - e. Original academic certificates;
 - f. Original professional certificates and transcripts;
 - g. Registration certificate (where necessary); and
 - h. Valid practicing licence (where necessary).
- iv. Canvassing in any form will lead to automatic disqualification;
- v. It is a criminal offence to present or provide fake certificates/documents/information;
- vi. The Makueni County Government is an equal Opportunity Employer; qualifying persons within the public service are encouraged to apply;
- vii. Beware of fraudsters soliciting bribes from the public while masquerading as Board staff. The Board does not charge any fees for job applications, shortlisting, interviews or appointments. Payment of any form of fee will lead to automatic disqualification;
- viii. Application should reach the Board on or before **Monday, 24th August, 2026 latest 5:00 p.m.**


CS Redempta Kavindu
Secretary/CEO
MAKUENI COUNTY PUBLIC SERVICE BOARD

