



MAKUENI COUNTY PUBLIC SERVICE BOARD
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VACANCIES

Makueni County Public Service Board is a body corporate established under Section 57 of the County Governments Act 2012 whose mandate includes appointing persons to hold or act in the offices of County Public Service.

Makueni County Public Service Board wishes to recruit competent and qualified persons to fill the following vacant positions as per Article 176 of the Constitution of Kenya 2010 and Section 59 of the County Governments' Act 2012.

DEPARTMENT OF HEALTH SERVICES - READVERTISEMENT

1. SENIOR ASSISTANT DIRECTOR OF MEDICAL SERVICES/MEDICAL SPECIALIST I – 3 POSTS

- (i) Anaesthesiologist - 1 Post
- (ii) Radiologist – 1 Post
- (iii) Health Informatics – 1 Post

Salary: Job Group “Q”

Salary Scale: Ksh. 105,570 x 5,070 – 110,640 x 5,300 – 115,940 x 5,560 – 121,500 x 5,840 – 127,340 x 6,070 – 133,410 x 6,380 – 139,790 p.m.

Terms of Service: Permanent and Pensionable

Duties and Responsibilities

Duties and responsibilities at this level will entail:

- (i) Undertaking general diagnosis, care, treatment and rehabilitation of patients;
- (ii) Carrying out specialized clinical care,
- (iii) Providing psycho-social interventions;
- (iv) Providing clinical services to patients;
- (v) Training, consulting and performing surgeries in various health facilities;
- (vi) Carrying out forensic and medico-legal services;
- (vii) Coordinating disease surveillance, prevention and control;
- (viii) Coordinating health education and promotion;
- (ix) Implementing health projects and programs;



- (x) Maintaining up to date health information systems;
- (xi) Monitoring provision of health treatment and care;
- (xii) Undertaking health research and analyzing medial reports.

Requirements for Appointments

- (i) Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Medical Practitioners and Dentist Council;
- (ii) Master's degree in any of the following fields: Medicine, Anesthesia, Radiology and Health Informatics, or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Council;
- (iii) Registration certificate by the Medical Practitioners and Dentists Council;
- (iv) Valid practicing license from Medical Practitioners and Dentists Council;
- (v) Certificate in Strategic Leadership Development Programme Course lasting not less than six (6) weeks from a recognized institution;

DEPARTMENT OF AGRICULTURE, LIVESTOCK, FISHERIES AND COOPERATIVE DEVELOPMENT - READVERTISEMENT

1. INSPECTOR (AGRICULTURE) (1 POST)

Salary: Job Group "H"

Salary Scale: Kshs. 28,620 x 1,110 - 29,730 x 1,120 - 30,850 x 1,150 - 32,000 x 1,170 - 33,170 x 1,250 - 34,240 x 1,300 - 35,720 x 1,380 - 37,100 p.m.

Terms of Service: Permanent & Pensionable

Duties and responsibilities

This is the entry and training grade for diploma and technician part II certificate holders. An officer at this level will work under the guidance and close supervision of a senior officer. Specific duties will involve provision of agricultural engineering works, services, and mechanization extension

Requirements for appointment;

For appointment to this grade, an officer must have:

- (i) Diploma in field of agricultural engineering such as soil and water, mechanization/farm power, surveying or any other relevant and equivalent qualifications from recognized institution;
- (ii) Technician part III Certificate in field of Agricultural Engineering such as soil and water, mechanization/farm power, structures, surveying or any other relevant and equivalent qualifications from recognized institution.



2. PLANT OPERATOR III (BACKHOE) - 1 POST

Salary: Job Group "D"

Salary Scale: Kshs.18,250 x 510 -18,760 x 580 -19,920 x 640 -20,560 x 680 -21,240 x 700 - 21,940 x 780 - 22,720 p.m.

Terms of Service: Permanent & Pensionable

Duties and responsibilities

This is the entry and training grade for plant operators. Duties and responsibilities will entail operating machines of difficult rating 'C'; assisting machine attendance in identifying possible breakdowns; liaising with machines for servicing making daily and weekly oil checks and maintaining the cleanliness of the plant

Requirements for appointment;

- (i) Have a Kenya certificate of secondary education (KCSE) mean grade "D" plain or equivalent qualification from a recognized institution;
- (ii) Have passed the suitability test for plant operator III;
- (iii) Possess a valid driving license free from any current endorsement for the relevant class(es) of plant;
- (iv) Be able to operate at least two (2) plants of 'difficult' rating 'C'; and
- (v) Attended a first aid certificate course lasting not less than 1 week from St. John ambulance or KIHBT.

DEPARTMENT OF WATER, SANITATION AND IRRIGATION - READVERTISEMENT

1. MANAGING DIRECTOR – MAKUENI RURAL WATER BOARD (MARUWAB) – 1 POST

Salary: As set out by the Salaries and Remuneration Commission (SRC)

Terms of Service: three (3) year contract renewable once

The Managing Director will be responsible for providing strategic leadership to Makueni Rural Water Board (MARUWAB), positioning it for rapid growth and leading cultural transformation. The person appointed shall head the management team and shall oversee the board's day-to-day functions and operations. (S)He will ensure implementation of the Boards' decisions as well as establish long term goals, strategies, plans and policies that are aimed at improving performance, service delivery, attaining growth and improving operational efficiency.

Requirements for appointment;

For appointment to this grade, an officer must have:

- (i) Be a Kenyan citizen;
- (ii) A Bachelor's degree from a recognized university in Engineering (Civil or Water) or Finance or Economics, or Business Management, Environmental science or other Social Sciences;
- (iii) A Master's degree or higher qualification will be an added advantage;



- (iv) Experience in management of public/private entities for a period of not less than five (5) years;
- (v) Attended and successfully completed a management course lasting not less than four (4) weeks from a recognized institution;
- (vi) Meet the requirements of leadership and integrity in chapter six of the constitution of Kenya, 2010;
- (vii) Be registered with the relevant professional body and be a member in good standing (where applicable);
- (viii) Excellent interpersonal and leadership skills with highly demonstrable competencies in strategy formulation and implementation, building shared vision and managing people in a multi-cultural environment.

Duties and Responsibilities

The Managing Director will be the Board Secretary reporting to the Board and will responsible for;

- (i) Implementing the Boards decisions;
- (ii) Planning the Boards meetings;
- (iii) Directing operations of MARUWAB;
- (iv) Providing leadership in execution of the board's mandate;
- (v) Spearheading development and implementation of policies, strategies, guidelines, procedures in water management including annual work plans, budget, and performance targets;
- (vi) Planning, coordinating, and implementing all activities of the board in line with its policies and directives as approved;
- (vii) Ensuring proper management, operational efficiency, and corporate reporting requirement of the board;
- (viii) Ensuring regulatory compliance and implementation of high standards of internal controls and procedures;
- (ix) Champion automation to leverage on technology and improve on operational efficiency, effectiveness, and board's growth;
- (x) Identifying and developing innovative solutions to improve management of rural water schemes;
- (xi) Communicating and liaising with stakeholders keeping them promptly and fully informed;
- (xii) Oversee performance management and capacity development of its staff.



2. SENIOR INSPECTOR (DRILLING) - 1 POST

Salary: Job Group "J"

Salary Scale: KShs. 34,420 x 1,300 – 35,720 x 1,380 – 37,100 x 1,390 – 38,490 x 1,460 – 39,950 x 1,470 - 41,420 x 1,470 – 42,890 x 1,520 – 44,410 x 1,710 – 46,120 p.m.

Terms of Service: Permanent and Pensionable

Duties and Responsibilities

- (i) Monitor drilling process and ensure attainment of the recommended depth;
- (ii) Ensure borehole casing, development, capping and platform construction is done as per design;
- (iii) Supervise test pumping and ensure samples for quality analysis are taken;
- (iv) Carry out borehole logging and produce interpreted data;
- (v) Ensure periodic servicing of drilling Rig and compressor;
- (vi) Provide guidance to the drilling team; and the department; and
- (vii) Perform any other official duties as may be assigned by your supervisor.

Requirements for appointment

- (i) Be a Kenyan Citizen;
- (ii) Kenya certificate of Secondary Education, or least grade C constant or equivalent;
- (iii) Diploma in drilling or ground water Technology from Kenya National Examination Council or other equivalent qualification;
- (iv) Demonstrate mechanical understanding or drilling equipment and operations; and
- (v) Minimum working experience of 3 years in relevant reputable institution/company.

OFFICE OF THE GOVERNOR

STRATEGIC PARTNERSHIP AND INTER-GOVERNMENTAL RELATIONS OFFICER I - 1 POST

Salary: Job Group "K"

Salary Scale. KShs. 41,420 x 1,470 – 42,890 x 1,520 - 44,410 x 1,710- 46,120 x 1,920- 48,040 x 2,000 – 50,040 x 2,290- 52,330 x 2,350 – 54,680 x 2,550 – 57,230 p.m.

Terms: Permanent and Pensionable

Duties and Responsibilities

The specific duties and responsibilities will include:

- (i) Developing and implementing strategies;
- (ii) Identifying and mapping potential partners;
- (iii) Building relationships with various stakeholders;
- (iv) Collaborating with departments to prepare concepts and proposals;
- (v) Gathering donor intelligence;
- (vi) Organizing events to raise public awareness; and



- (vii) Records Keeping Management and Monitoring and Evaluation of Programs/projects implemented in liaison with partners.

Requirements for Appointment

For appointment to this grade a candidate must have:

- (i) Bachelor's degree in any of the following disciplines: -Public Policy and Administration, International Relations, Public Relations, Strategic Management, Diplomacy, Economics and Finance, Project Management, Communication, Business Administration, Public Administration and Political Science, Social Sciences, International Studies, Development Studies or its equivalent qualification from a recognized institution.
- (ii) Competence in Computer Application Skills.

DEPARTMENT OF DEVOLUTION, PUBLIC PARTICIPATION, COUNTY ADMINISTRATION AND SPECIAL PROGRAMMES

1. DIRECTOR - COUNTY ENFORCEMENT & COMPLIANCE – 1 POST

Salary: Job Group: "R"

Salary scale: Ksh. 127,340 x 6,070 – 133,410 x 6,380 – 139,790 x 6,570 – 146,360 x 6,770 – 153,130 x 6,960 – 160,090 x 7,160 – 167,250 x 7,820 – 175,070 x 7,820 – 182,890 p.m.

Terms of service: Permanent & Pensionable

An officer at this rank will be responsible to the Chief Officer responsible for County Enforcement and Compliance in the county.

Duties and Responsibilities;

At the headquarter, the duties and responsibilities will entail:- Performance of general administrative duties; providing direction, operational guidance and administration; assisting the director in the preparation of the budget and prudent utilization, recommending officers for capacity building; assisting in the implementation of service policies, supervision and coordination of lower rank officers; enforcing various county laws and other relevant acts; policy making, ensuring that staff have uniforms and the necessary tools of work; coordinating implementation of county laws and other relevant acts; coordination of protection of VVIP and county government installations, infrastructure and oversee the waste disposal and management as per environment regulation, deployment, transfers; disseminating information and circulars related to officers administration; coordinating staff welfare needs as per the human resource guidelines; preparing skills inventory and actual deployment, setting and reviewing performance targets and reports, in the directorate; preparation and implementation of enforcement work plans;



identifying and compiling training needs and preparing skills inventory; sensitizing officers on the law, regulations, policies and guidelines; handling grievances and disputes; coordinating inter units sports calendar/program of events; presiding over disciplinary proceedings; mentoring, coaching and appraising officers and initiating crime and intelligence reports; receiving and scrutinizing charge sheets from investigation officers meetings, ensuring that staff have uniforms and the necessary tools of work; ensuring that drills and parade matters are coordinated; coordinates supervision of field officers in given zone operational areas; and ensuring discipline is maintained by the Non Commissioned Officers.

Requirements for Appointment;

For appointment to this grade, an officer must have: -

- (i) Be a Kenyan citizen;
- (ii) Have at least twelve (12) relevant working experience with six (6) years in a management position;
- (iii) Bachelor's Degree in the following disciplines: - Security Management and policing Studies; Criminology and Fraud Management; Criminology and Security Studies; Criminology and Criminal Justice; Crime Prevention and Management or its equivalent from a recognized institution;
- (iv) Master's Degree in the following disciplines: Security Management and policing Studies; Criminology and Fraud Management; Criminology and Security Studies; Criminology and Criminal Justice; Crime Prevention and Management or its equivalent from a recognized institution;
- (v) Certificate in Cadet basic paramilitary training held at an approved government training institutions;
- (vi) Certificate in Security Management and Policing Studies lasting not less than four (4) weeks or its equivalent from a recognized institution;
- (vii) Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- (viii) Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;
- (ix) Physical fitness as applicable to disciplined services plus a fitness medical certificate from a recognized institution;
- (x) Meet the requirements of chapter 6 of the Constitution of Kenya, 2010; and
- (xi) Exposure to traffic investigations and control matters will be an added advantage.



2. WARD ADMINISTRATOR II (UKIA WARD) - 1 POST

Salary: Job Group: "J"

Salary scale: Ksh.34,420 x 1300 – 35,720 x 1,380 – 37,100 x 1,390 – 38,490 x 1,460 – 39,950 x 1,470 – 41,420 x 1,470 – 42,890 x 1,520 – 44,410 x 1,710 – 46,120 p.m

Terms of service: Permanent & Pensionable

Duties and Responsibilities

This will be the entry and training grade into this cadre. An Officer at this level will work under the guidance and supervision of a senior officer.

County Headquarters

Duties and responsibilities at this level will entail: -

- (i) Carry out general administrative duties;
- (ii) Ensure security of county government property, assets, facilities and inventory;
- (iii) Facilitate maintenance of infrastructure and facilities;
- (iv) Oversee transport management within the department;
- (v) Plan and coordinate office space;
- (vi) Oversee development and updating of office equipment and furniture;
- (vii) Oversee facilitation of meetings, conferences and other special events; and
- (viii) Supervision of general maintenance of buildings and furniture.

Field Administration

The officer will work under the guidance and supervision of a senior officer. Duties and responsibilities at this level will entail;

- (i) Coordinate, manage and supervise the development of policies and plans at the ward unit;
- (ii) Coordinate, manage and supervise service delivery at the ward unit;
- (iii) Coordinate, manage and supervise developmental activities to empower the community at the ward unit;
- (iv) Coordinate, manage and supervise the provision and maintenance of infrastructure and facilities of public services at the ward unit;
- (v) Coordinate, manage and supervise the county public service at the ward unit;
- (vi) Exercise any functions and powers delegated by the County Public Service Board under section 86; and Establishment of the office of village administrator;
- (vii) Coordination and facilitation of citizen participation in the development of policies and plans and delivery of services;
- (viii) Perform any other duty as may be assigned

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) Bachelor's degree in any of the following disciplines: - public administration, business administration/management, community development or any other social science from a recognized institution;
- (ii) Meet the requirements of chapter 6 of the Constitution of Kenya, 2010.



3. COMMUNITY DEVELOPMENT OFFICER II (KILUNGU WARD) – 1 POST

Salary: Job Group: “J”

Salary Scale: Ksh.34,420 x 1300 – 35,720 x 1,380 – 37,100 x 1,390 – 38,490 x 1,460 – 39,950 x 1,470 – 41,420 x 1,470 – 42,890 x 1,520 – 44,410 x 1,710 – 46,120 p.m.

Terms of service: Permanent & Pensionable

Duties and Responsibilities

Duties and responsibilities will entail:-undertake civic education programs; undertake public participation programs; undertake community capacity building and development towards poverty eradication and sustainable development; undertake stakeholder mapping, engagement and documentation; facilitate community action planning initiatives towards improved community contributions towards their development; linking the community action plans and community development plans to county, national and non-state actor plans and budgets; backstop and animate community driven development project implementation; facilitate data collection and analysis towards effective participatory planning, participatory budgeting and participatory monitoring; liaise with relevant county departments and agencies on matters public participation and civic education; establish and operationalize participatory development structures; strengthen economic roundtables and grassroots fora; enhance project management and sustainability initiatives; articulate the county government agenda and direction on community issues at grassroots level; facilitate community feedback and grievance redress mechanisms; and enhance research on emerging issues and trends in community development and community-engaged scholarship.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) Bachelor’s degree in in any of the following social science disciplines: Development studies, community development, sociology or economics with sociology, project management, public policy, leadership and governance, education, political science, social work or its equivalent qualification from a recognized institution; and
- (ii) Meet the requirements of Chapter six of the Constitution of Kenya, 2010

4. VILLAGE ADMINISTRATOR III (RE-ADVERTISEMENT) – 3 POSTS

To Represent:

- Kitise Village/Sub Ward – Kitise/Kithuki Ward
- Kathulumbi Village/Sub Ward – Kalawa Ward
- Ngulu Village /Sub Ward – Kikumbulyu North Ward

Salary: Job Group “H”

Salary Scale: Ksh.28,620 x 1,110 – 29,730 x 1,120 – 30,850 x 1,150 – 32,000 x 1,170 - 33,170 x 1,250 – 34,240 x 1300 – 35,720 x 1,380 – 37,100 p.m.

Terms of Service: Permanent and Pensionable

Duties and Responsibilities

This will be the entry and training grade for this cadre. An officer at this level will be deployed in a village to chair the Village Council and will work under the guidance of a senior officer. Duties and responsibilities will entail:

- (i) Chair the village council;
- (ii) Coordinate, manage and supervise the general administrative functions inthe village;



- (iii) Ensuring and coordinating the participation of the village unit in governance;
- (iv) Assisting the village unit to develop the administrative capacity for the effective exercise of the functions and powers and participation in governance at the local level; and
- (v) Exercise any functions and powers delegated by the County Public Service Board.

Requirements for Appointment

For appointment to this grade, a candidate must:

- (i) Be between age 30-45 years;
- (ii) Diploma course in any of the following disciplines: public administration, management, social work, community development, governance, conflict management or its equivalent qualification from a recognized institution;
- (iii) Be a resident of the village/Sub Ward for a minimum period of five (5) years; and
- (iv) Meet the requirements of chapter 6 of the Constitution of Kenya, 2010.

5. FIREFIGHTER III (RE-ADVERTISEMENT) - 4 POSTS

Salary: Job Group "E"

Salary Scale: Kshs. 19,340 x 580 – 19,920 x 640 – 20,560 x 680 – 21,240 x 700 – 21,940 x 780 – 22,720 x 800 – 23,520 x 950 - 24,470 p.m.

Terms of Service: Permanent and Pensionable

Duties and Responsibilities

This is the entry and training grade for this cadre. An officer at this level will be on-the-job training and will work under the supervision of an experienced officer. Duties and responsibilities will entail: simple maintenance of fire-fighting appliances and assisting during emergency cases.

Requirements for Appointment

For appointment to this grade, the candidate must:

- (i) Have Kenya Certificate of Secondary Education mean grade 'D' or its equivalent.
- (ii) Firefighter III certificate or fire management level 3 certificate from a recognized Training school/Institution;
- (iii) First Aid Certificate course lasting not less than one (1) week from St. Johns Ambulance or Kenya Institute of Highways and Buildings Technology (KIHBT) or any other recognized institution
- (iv) Be physically fit;
- (v) Be certified medically fit by a Government doctor; and
- (vi) A valid Police Clearance by the Directorate of Criminal Investigation.



6. FIRE ENGINE DRIVER - 1 POST

Job Group: "D"

Salary Scale: Ksh.18,250 x 510 – 18,760 x 580 – 19,920 x 640 -20,560 x 680 -21,240 x 700 – 21,940 x 780 – 22,720 p.m.

Terms of service: Permanent & Pensionable

Duties and Responsibilities;

This is the entry and training grade into the Drivers cadre. Duties and responsibilities will involve:- driving a motor vehicle as authorized, carrying out routine checks on the vehicles cooling, oil, electrical and brake systems, tyre pressure, etc; detecting and reporting malfunctioning of vehicle systems; maintenance of work tickets assigned; ensuring security of the vehicle on and off the road; safety of the passengers and/or goods therein; and maintaining cleanliness of the vehicle.

Requirements for Appointment;

For appointment to this grade, a candidate to this grade must have: -

- (i) Kenya Certificate of Secondary Education mean grade D plain or its equivalent qualification from a recognized institution;
- (ii) A valid driving licence (Class BCE) free from any current endorsement(s) for class(es) of vehicle(s) an officer is required to drive;
- (iii) Attended a pump operator or Emergency Vehicle Operations Course (EVOC) from a recognized institution
- (iv) Attended a First Aid Certificate Course lasting not less than one (1) week at St John Ambulance or Kenya Institute of Highway and Building Technology (KIHBT) or any other recognized institution;
- (v) Passed Suitability Test for Driver Grade III;
- (vi) Passed Practical Test for Drivers conducted by the respective ministry/department;
- (vii) A valid Police Clearance by the Directorate of Criminal Investigation (DCI); and
- (viii) At least two (2) years driving experience with at least one year with an emergency vehicle.
- (ix) Candidates who have attended a fire management/firefighting technology course will have an added advantage.

7. ENFORCEMENT CONSTABLE – 1 POST

Job Group: "E"

Salary scale: Ksh.19,340 x 580 – 19,920 x 640 – 20,560 x 680 – 21,240 x 700 – 21,940 x 780 – 22,720 x 800 – 23,520 x 950 - 24,470 p.m.

Terms of service: Permanent & Pensionable

Duties and Responsibilities

This is the entry and training grade for the county enforcement service officers. Personnel at this level will work under the guidance of a senior officer. Duties and responsibilities will entail: - Investigate, apprehend offenders of county laws, sentry duty, performing guard duties, partaking in the morning parade, screening of persons entering public places, undertake crowd control and coverage duties, maintaining daily signal logbook, driving of government vehicle and motorcycles, Carrying out regular patrols in the parking areas to ensure orderly parking and traffic management; hoist the national and county government flags, Protection of county government properties and premises; enforce revenue collection, laws and other regulations, Maintain law and order in trading centres; and Protection of VIPs.



Requirements for Appointment

For appointment to this grade, an officer must have: -

- (i) Kenya Certificate of Secondary Education, mean Grade D (Plain) or its equivalent qualification recognized in Kenya;
- (ii) Be between the ages of 18 and 29 years;
- (iii) Physical fitness as applicable to disciplined services plus a fitness medical certificate from a recognized institution;
- (iv) Certificate from the National Police Training Institution or the National Youth Service recruit training school or any other approved paramilitary training Institution;
- (v) Meet the requirements of Chapter Six of the Constitution of Kenya 2010 on Leadership and Integrity and Article 232 on values and Principles of Public Service.

DEPARTMENT OF LANDS, URBAN PLANNING & DEVELOPMENT, ENVIRONMENT & CLIMATE CHANGE

1. SUPERINTENDING ENGINEER – 1 POST

Salary: Job Group “N”

Salary Scale: Ksh. 60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.

Terms of Service: Permanent and Pensionable

Duties and responsibilities

- (i) Ensuring the statutory regulations and safety rules are fully implemented and followed.
- (ii) Developing technical drawing as per work request.
- (iii) Verifying the accuracy of materials and equipment.
- (iv) Maintaining tools and equipment inventory.
- (v) Planning and carrying out scheduled and non-scheduled maintenance on cooling towers, roads, buildings and other civil structures.
- (vi) Ensuring housekeeping and maintenance of work area s adhere to set safety standards.
- (vii) Making sure the equipment and tools are serviced and maintained to operating standards.
- (viii) Raising purchase requests in the plant maintenance and management system.
- (ix) Raising notifications, creating, confirming and completing work orders.
- (x) Plant maintenance management system.
- (xi) Complying with relevant ISO Standards.
- (xii) Maintaining all civil as-built drawings and manuals in good order.
- (xiii) Reviewing internal project blueprints and structural specifications.
- (xiv) Determine dimensions of structure or system and material requirements.
- (xv) Perform any other lawful duty as maybe assigned.



Requirements for appointment

- (i) Bachelor's degree in civil engineering or its equivalent qualification from a recognized institution;
- (ii) Registered by Engineers Registration Board of Kenya (EBK);
- (iii) Current valid practicing license from the Engineers Registration board of Kenya;
- (iv) Member with the Institution of Engineers of Kenya (IEK);
- (v) Attended a Project Development and Management Course lasting not less than four (4) weeks; and
- (vi) Have a minimum of 8 years' experience in the engineering field (Civil).

2. SENIOR PHYSICAL PLANNER – 1 POST

Salary: Job Group "L"

Salary Scale: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 - 54,680 x 2,550 - 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Terms of Service: Permanent and Pensionable

Duties and Responsibilities

- (i) Initiating, preparing and monitoring the implementation of County and local physical and Land Use development plans.
- (ii) Providing advice on development applications and development control matters.
- (iii) Implementing and providing feedback on physical and land use planning guidelines and standards.
- (iv) Managing physical and land use planning data.
- (v) Preparing action plans for specific projects such as residential housing schemes, shopping centres, industrial estates and recreational facilities.
- (vi) Undertaking thematic regional studies on matters relating to physical and land use planning.
- (vii) Preparing annual state of physical planning reports on county and local physical development plans.
- (viii) Set agenda and convene physical planning liaison committee meetings.
- (ix) Keeping record of deliberations and communicate decisions of the physical planning liaison committees.
- (x) Management of physical and land use planning data.

Requirements for appointment

- (i) Must be a Kenyan citizen;
- (ii) Have a minimum of three (3) years' relevant experience;
- (iii) Have a bachelor's degree in any of the following disciplines: Urban and Regional Planning, Urban Planning or Town Planning from a recognized institution; and
- (iv) Must be a member of Kenya Institute of Planners or Architectural Association of Kenya (Town Planner Chapter).



3. LAND SURVEY ASSISTANT III – 1POST

Salary: Job Group “H”

Salary Scale: Ksh. 28,620 x 1,110 – 29,730 x 1,120 – 30,850 x 1,150 – 32,000 x 1,170
– 33,170 x 1,250 – 34,240 x 1300 – 35,720 x 1,380 – 37,100 p.m.

Terms of Service: Permanent and Pensionable

Duties and Responsibilities

Duties and responsibilities at this level will entail: -

- (i) Carrying out angular and distance measurements;
- (ii) Computation for small density topographical;
- (iii) Site engineering;
- (iv) General boundary and;
- (v) Photo control surveys.

Requirements for appointment

- (i) Must be a Kenyan Citizen;
- (ii) Diploma in land surveying its equivalent from a recognized institution; and
- (iii) Membership to Institution of Surveyors of Kenya (ISK) or its equivalent.

HOW TO APPLY

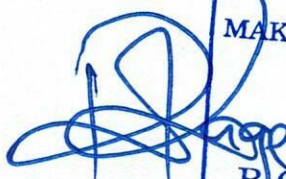
Interested and qualified persons are requested to make their applications ONLINE through the Boards website: www.makuenipsb.go.ke or jobs portal: <http://kazi.makuenipsb.go.ke/jobs/>

Please Note:

- (i) Applicants should provide all the details requested for in the advertisement.
- (ii) It is an offence to include incorrect information in the application.
- (iii) Details of academic and professional certificates not obtained by closure of the advert should not be included;
- (iv) Only shortlisted and successful applicants will be contacted and their names published on the Board's website;
- (v) Shortlisted candidates shall be required to produce originals of their National Identity Card, academic and professional certificates, transcripts and testimonials during interviews;
- (vi) Academic qualifications obtained from foreign universities MUST be accompanied by letter of recognition or equivalent of qualifications from the Commission of University Education (CUE);
- (vii) Canvassing in any form will lead to automatic disqualification;
- (viii) It is a criminal offence to present fake certificates/documents;
- (ix) The Makueni County Government is an equal Opportunity Employer; **Youth, Women, Persons with Disabilities and other disadvantaged persons** are encouraged to apply;
- (x) Affirmative action as stipulated in the constitution shall be applied;



- (xi) Beware of fraudsters soliciting bribes from the public while masquerading as Board staff. The Board does not charge any fees for job applications, shortlisting, interviews or appointments. Payment of any form of fee will lead to automatic disqualification; and
- (xii) Applications should reach the Board on or before **5:00 pm.** on **Wednesday, 19th August, 2026.**


CS Redempta Kavindu
Secretary/CEO
MAKUENI COUNTY PUBLIC SERVICE BOARD

